

# **REQUIREMENTS FOR DRAWINGS SUBMITTALS**

## **PLANNING AND ZONING COMMISSION**

The Lemhi County requires the following information and drawing to be submitted for every application for a conditional use permit. These requirements have been established pursuant to Lemhi County Ordinances. When an application has been submitted, it will be reviewed in order to determine compliance with application requirements as specified below. A hearing date will be scheduled only after an application has been accepted as completed.

### **1. VICINITY MAP**

One 8 1/2" x 11" map drawn to scale showing the property under consideration and the surrounding property and subdivision lines.

### **2. PLOT PLAN**

Copies of the plot plan drawn to the appropriate scale; showing all relevant information, as listed in item 5, in the proper location and size.

The required copies shall be in the following quantities and sizes.

a. One reproducible plot plan and three copies.

Size: 18" x 24" maximum.

b. One 8 1/2" x 11" simplified plot plan prepared on drafting vellum.

(A reduction of the plot plan will suffice).

### **3. AERIAL PHOTO**

Copies may be obtained from the Soil Conservation Service.

### **4. ELEVATION DRAWINGS FOR ALL BUILDINGS**

Two (2) sets (drawn to scale).

Colored photos may be substituted for colored elevation drawings when an existing structure is to undergo minor exterior alteration.

### **5. INTERIOR FLOOR PLANS**

Two (2) sets drawn to appropriate scale showing all interior space divisions.

### **6. INFORMATION REQUIREMENTS**

The following information shall be shown on the plans, including but not limited to:

a. Proposed name of the development, name of owner and developer, north point and scale.

- b. Legal description of property boundary and the size of the parcel (square footage or acres).
- c. Existing structures and natural features, including existing landscaping and vegetation, within or adjacent to the tract, and indicating those which will be removed or modified.
- d. Existing and proposed contour lines and/or spot grades (if site is flat so note).
- e. The location, width, surfaces type and name of all existing or proposed streets, drives and parking areas within or adjacent to the property, together with other right-of-ways, easements, canals, ditches and land subdivision lines.
- f. The location and size of existing utilities.
- g. Location, dimensions, height, construction materials and use of all proposed structures, including signs, fences and canopies.
- h. Type and number of dwelling units, gross dwelling unit density of the proposed development.
- i. Loading and unloading area; docks or ramps.
- j. The trash storage areas.
- k. Method of handling surface run-off.
- l. Landscaping, to be shown by symbol or note, identifying planting by species, common name, size at time of planting and a maturity. Show proposed square footage of landscaping and percent of paved surfaces.
- m. Payment of application fees must be paid upon submittal of application.

**Please Note:** If you are not familiar with the Lemhi County requirements for setbacks, parking, landscaping, etc., please contact the City / County Building Department, located at 210 Neyman St., for assistance prior to submittal of an application.